



# UCEP

## UNIVERSITY COOPERATIVE EDUCATION PROGRAM

### WHAT IS UCEP?

The Waterloo Catholic District School Board offers the **University Cooperative Education Program (UCEP)** in partnership with St. Jerome's University, the University of Waterloo and Wilfrid Laurier University.

This program provides students who have achieved high academic success an opportunity to experience university life before leaving secondary school. It is offered during the 1st semester to students who are in their fourth or fifth year.

In this program, students are able to:

- ◆ Earn one or two Gr. 12 secondary school credits, taught by secondary school teachers, at the university campus. Courses offered are dependent on student enrolment and include: Religion (HRE4M), English (ENG4U), and Calculus & Vectors (MCV4U). E-learning course options are also available (e.g., Writer's Craft (EWC4U).
- ◆ In consultation with UCEP staff, students apply for part-time study at university for a .5 credit university course. Note: acceptance into a university course by the university registrar is based on a student's grade 11 or 12 course average.
- ◆ Earn two Co-op credits through completing project or research work with a professor or supervisor at one of the universities.



Waterloo Catholic  
District School Board

For more information, please contact  
your Guidance Counsellor.

### REQUIREMENTS FOR UCEP

#### You Must:

- ✓ Select UCEP (under Cooperative Education) in myBlueprint during the course selection process. Complete a Co-op application package, available in the Co-op and Guidance offices.
- ✓ Supply two or three different placement areas of interest & be willing to accept any one of your choices.
- ✓ Be responsible for university course expenses, such as tuition, textbooks and course materials.
- ✓ Arrange for your own vulnerable police records check or health test (e.g., Tb) if required, during the summer prior to your Co-op to ensure that you are ready to be placed.
- ✓ Attend an interview with a UCEP teacher. Credit summary and attendance will be reviewed along with available placement choices.
- ✓ Submit a signed "Parent and Student Information Contract" to participate in a Co-op program.
- ✓ Complete a Work Education Agreement form prior to the first day of work.
- ✓ Make up missed hours, if applicable, at the workplace.
- ✓ Understand that the employer (university) is a key partner in the Co-op program. Failure to follow rules and requirements of your workplace could result in dismissal from work and the Co-op program.
- ✓ Disclose any personal/medical information that a supervisor may find helpful to ensure your safety at the workplace.
- ✓ Your UCEP teacher will find your placement. Parents and students should not make their own placement arrangements at the university.

### WHY PARTICIPATE IN UCEP?

#### UCEP enables students to:

- ◆ experience a transitional program from secondary school to university.
- ◆ explore an academic area of interest in a university environment and plan future educational paths.
- ◆ establish a wealth of knowledge beneficial for future academic endeavours (e.g., post-secondary studies, university applications, scholarships, financial assistance and academic assistance).
- ◆ enhance personal growth and life skills (e.g., communication, teamwork and employability skills).

### IS UCEP RIGHT FOR YOU?

UCEP students are considered part-time university students and therefore receive all such university privileges and responsibilities. Note: learning skills (e.g., time management, organization, initiative and self-regulation) are very important for student success in UCEP.